

***State Special Education Advisory Committee (SSEAC) Meeting  
September 28 - 29, 2023***

**DoubleTree by Hilton Richmond Airport  
445 International Center Drive  
Sandston, Virginia 23150**

This agenda and other information related to the SSEAC are available at [http://www.doe.virginia.gov/boe/committees\\_advisory/special\\_ed/meetings/index.shtml](http://www.doe.virginia.gov/boe/committees_advisory/special_ed/meetings/index.shtml).

Persons needing special accommodations, including sign language interpreting, should contact Ms. Lisa Crafton by September 8, 2023, via email at [lisa.crafton@doe.virginia.gov](mailto:lisa.crafton@doe.virginia.gov) or by phone at (804) 225-2402; text users dial 711 (Relay). You may also contact Dr. Chiquita Seaborne via email at [chiquita.seaborne@doe.virginia.gov](mailto:chiquita.seaborne@doe.virginia.gov) or by phone at (804) 225-3898.

Click on [Guidelines for Public Comment](#) for additional information. Written public comment can be emailed to [SSEAC@doe.virginia.gov](mailto:SSEAC@doe.virginia.gov) or to [chiquita.seaborne@doe.virginia.gov](mailto:chiquita.seaborne@doe.virginia.gov).

In case of inclement weather, please contact the individuals listed above, after 2 p.m. on the previous day, for information regarding a delay or cancellation.

**AGENDA**

**Thursday, September 28, 2023 - Full Committee**

- 8:00 -9:00 a.m.      **Breakfast for SSEAC Members and Invited Guests**
- 9:00 -9:30 a.m.      **Call to Order - Working Breakfast Business Session**  
*Mychael Willon, SSEAC Chair*
- Welcome
  - Approval of Meeting Agenda
  - Approval of Minutes from previous SSEAC Meeting
- 9:30 -10:30 a.m.      **Postsecondary Access and Success Specialist**  
*Brittney Everett, VDOE*
- 10:30 -11:15 a.m.      **VA IEP Update**  
*Andrew Greenidge, VDOE*
- 11:15 -11:45 a.m.      **Teacher Recruitment and Retention Update**  
*Rob Gilstrap, VDOE*
- 11:45-Noon              **Report on Follow-up to Public Comment from Previous Meetings**  
*Hank Millward, Director, SEFFE, SESS, VDOE*
- Noon – 1:00 p.m.      **Working Lunch**

- Discuss subcommittee goals/objectives
- 1:00 – 1:30 p.m.     **Call to Order and Public Comment Period**  
*Mychael Willon, SSEAC Chair*
- Refer to SSEAC Public Comment Guidelines
- 1:30 – 2:30 p.m.     **SSEAC Business Session**  
*Mychael Willon, SSEAC Chair*
- Review of SSEAC By-laws
  - Other business as deemed necessary
- 1:30 – 2:30 p.m.     **State of the State Update – Special Education Issues**  
**Dr. Samantha M. Hollins**, Assistant Superintendent, Department of Special Populations, VDOE
- 2:30 – 2:45 p.m.     **Break**
- 2:45 – 3:00 p.m.     **Constituency Reports**  
*Mychael Willon, SSEAC Chair*
- All representatives report on their constituency concerns
- 3:00 – 4:45 p.m.     **Subcommittee Meetings**
- Policy and Regulation**  
*Kellie Lockerby, Subcommittee Chair*
- Family Engagement and Community Outreach**  
*Amy Hunter, Subcommittee Chair*
- Student Achievement and Student Outcomes**  
*DaleAnna Curry, Subcommittee Chair*
- Executive Committee Nominations**  
*Adam Dreyfus, Subcommittee Chair*
- Review previous meeting public comment report/constituency reports and identify issues that subcommittee might need to address
  - Open discussion.
- NOTE: Visitors are welcome to move from one subcommittee group to another and observe. However, they are asked to refrain from any participation in subcommittee meeting discussions and activities. Any comments that visitors may find relevant to the subcommittee goals and objectives can be addressed through the public comment period at the next SSEAC meeting or sent to the SSEAC email at [SSEAC@doe.virginia.gov](mailto:SSEAC@doe.virginia.gov).
- 4:45 – 5:00 p.m.     **Reconvene as Full Committee**  
*Mychael Willon, SSEAC Chair*
- Open discussion

5:00 p.m.                    **Adjourn**

**Friday, September 29, 2023 – Full Committee**

8:00 – 9:00 a.m.            **Working Breakfast**  
**Call to Order and Review/Approval of the Agenda**  
*Mychael Willon, SSEAC Chair*

9:00 – 10:30 a.m.        **Subcommittee Meetings**  
• Continue with subcommittee work

10:30 – 10:45 am        **Break**

10:45 – 11:45 a.m.      **Reconvene as Full Committee**  
*Mychael Willon, SSEAC Chair*  
• Subcommittee Out briefings  
• Open Discussion

11:45 – Noon            **Future Meeting Agenda Discussion**  
*Mychael Willon, SSEAC Chair*  
• Determine meeting dates for next year meeting cycle

Noon                        **Adjourn**

**Next Meeting Dates**

December 7-8, 2023

March 7-8, 2024 – Executive Committee March 6, 2024